



Waupaca Chain O'Lakes Association
Board Meeting Minutes (PENDING APPROVAL)
Saturday, 18 April 2015
Farmington Town Hall

CALL TO ORDER: President Bob Underberg called the meeting to order.

PRESENT: Jed DeYoung, Kay Ellis, John Hebring, Don Komis, Margie Metzger, Scott Panzenhagen, Phil Peterson, Gary Prell, Barry Tomaras, Jeff Treu, Joe Udoni, Bob Underberg and Mary Ann Wells

ABSENT: Dick Conover, Jack Fulcher and Maryann Jenner

GUESTS: Bob Ellis, Susan Gastra, John Miller, Caroline Murphy, Sharon Peterson and Steve Shambeau

APPROVE OR AMEND AGENDA: The agenda was approved.

APPROVAL OF MINUTES: Minutes from the Jan 10, 2015 meeting were discussed, amended and then approved.

LEGISLATIVE UPDATE: Scott Froehke from the Central Sands Water Action Coalition would like our Association to participate in this Coalition. This involves one of our members attending their meetings. There would be no financial obligation. This Coalition advocates for sustainable groundwater policies. They are concerned about high capacity well withdrawals in Central Wisconsin and their effect on the environment. There are currently 3 bills being discussed in the legislature that address this issue.

TREASURER'S REPORT: The current budget (attachment 1) was discussed. The budget was approved as amended.

- The Chamber of Commerce amount was questioned and Jed DeYoung indicated that he had used an incorrect figure and would correct this.
- Bob Underberg is working with Sandy Grenlie, Farmington Town Treasurer, regarding the funds for the tree dedication. The tree may or may not actually be purchased this fiscal year as it depends on when Farmington begins the landscaping at the Town Hall. Bob indicated that we would send them a check this fiscal year regardless of when they actually purchase the tree so that that this item does not have to be included as part of the next years budget.

EXECUTIVE SECRETARY'S REPORT:

- Currently there are 598 members.
- 813 newsletters were sent out. All Chain property owners receive a newsletter, not just Association members. Additional newsletters are sent out to the Townships, DNR, etc.
- 39 property owners have never been Association members.
- Working on Who's Hoo updates and signage updates. There are approximately 20 new names to be added. Some signs are deteriorating and need to be replaced.
- Has received a request from two Association members who desire to be nominated to run for a position on the Board of Directors. They are Susan Gastra and Harold Steibs. The election will be at the Annual meeting on June 20th.

LAKE DISTRICT REPORT:

- Their next meeting is immediately following our Association meeting.
- At their last meeting they reviewed the process of what needs to be done to obtain further DNR grant money. A composite lake management plan is required and this will cost approximately \$25,000. The deadline for this plan is Dec 2015. Once this plan is submitted, the district will be considered for future grant money
- Weed control treatment will occur later in May 2015. Discussion ensued on various issues and problems with weed control. Also discussed the Zebra Mussel issue.
- The Lake District gets funding by two means, grants and taxation of Lake District property owners. Discussion ensued regarding the Association providing the Lake District funds in the future if needed.
- John Hebring asked if the Association would be willing to take over the running of the Clean Water/Clean Boat program. Discussion ensued and Susan Gastra volunteered to oversee the program. John will meet with Susan at a later date to discuss the transfer of this program.

CHAIN O'LAKES FOUNDATION REPORT:

- The Foundation's expenses have been reduced as they are now self-filing a required yearly report that in the past they were paying an accountant to do.
- The Foundation is a possible avenue for future funds if there is a need for them by another lake organization (e.g. the Lake District).

- Carl Webber did not want to add an article about the Foundation in this year's newsletter.

COMMITTEE REPORTS:

a. HISTORY:

- Book two will be complete in 2016.
- Mary Ann would like the current DVD footage to be available on our Association website for viewing. Discussion ensued about including the entire DVD or just a trailer. It was suggested to include only a trailer, as this would tempt people to purchase the DVD as opposed to just viewing it for free. Mary Ann Wells will meet with Joe Udoni regarding what needs to be uploaded to the website.
- All current book one and DVD inventory will be available at the annual meeting for purchase. It was moved, seconded and approved to discount the current inventory by 50% to facilitate a reduction in inventory prior to the release of book two.

b. MEMORIAL: No report.

c. SIGNAGE: Currently 20 new names to be added to various signs. Signs are being replaced on an as needed basis.

d. WATER PATROL:

- Water patrol boats aren't in the water yet but should be within the next two weeks.
- The patrol submitted a "wish list" of items they would like to have. They include, a Bimini boat top, a depth finder, solar/LED lights at boatlift and a wearable audio/video camera. These items were discussed and it was agreed that the Water Patrol should first ask the Townships for funds and that approximate costs of each item would be needed.
- Extra patrol will be at the end of Long Lake again this year if needed.

e. WATER QUALITY:

- The Resolution of support for the Central Sands Water Action Coalition (attachment 2) was approved. Joe Udoni was appointed as the Association's representative to the Coalition.
- The Hartman's Creek footbridge will not be rebuilt this year because the design submitted was rejected by the State.

- The Orlando Lake Sub-watershed Lake Management Plan is being merged with Citizens Lake Monitoring Network. Phil Peterson discussed that water quality monitoring projects on the upper chain and the monitoring of the “water budget”, the amount of water that enters and exits the water bodies of the upper Chain. This is being done in conjunction with Waupaca County. John Hebring expressed interest in getting involved with this project with Phil.
- f. PUBLICITY: Jeff Treu met with the Picture Post business manager. The Picture Post has agreed to publish a “news box” for us free of charge. Size limitations were not discussed and could be negotiable in future issues.
- g. SHORELAND ZONING: No report other than the county has been busy issuing lots of land use permits.

OLD BUSINESS:

- a. Website:
 - Overall things are working except for the History area. Joe Udoni will work with Mary Ann Wells to get this corrected.
 - It was suggested that the Association’s By-Laws be added to the website.
- b. Executive Secretary’s Work Schedule: Kay Ellis stated that a written work schedule is a difficult item to produce and does not have it completed yet. She is currently writing things down as she does them but a complete summary will not be ready until a year’s cycle is complete. Discussion ensued and it was noted that the Executive Secretary’s duties are stated in the By-Laws, however, the Board would like a summary of tasks associated with each duty that would include applicable timeframes, lead time required, key contacts, etc. (e.g. a job manual). Bob Underberg stressed that this is needed in the event that someone needs to fill in for the Executive Secretary on short notice.
- c. Safety Committee: Old copies of the Chain “safety brochure” were reviewed. This brochure would need to be updated prior to being distributed. Kay Ellis will update the brochure and include it in next year’s newsletter and Who’s Hoo.
- d. Membership Drive: Bob Underberg has written a letter to be distributed to Chain property owners that are not Association members. It was thought that this could be done by the Neighborhood Chairpersons during the Who’s Hoo distribution. Discussion ensued on this topic and it was determined that our By-Law’s don’t allow the Chairperson’s to do this. However, if the Chairperson volunteers to do it, it would be

allowed. A motion was made and seconded to provide the membership drive information to the Neighborhood Chairpersons and ask if they would volunteer to distribute it to the non-association members in their respective neighborhoods. The motion was discussed at length and passed.

- e. Signage at Grandview Rd Kayak Landing: The county is currently working on this. When complete, there will be a couple of parking spots, posts to prevent driving down to the water's edge and a walking path to the water. This will be complete in the near future, however, no exact date was given.

NEW BUSINESS:

- a. The Executive Board has agreed to pay 1/2 of the cost for Brian Zalay to attend the Wisconsin Lakes Convention on April 23-25 in Stevens Point. A report will be provided at a future board meeting. Phil Peterson will also be attending. Scott Panzenhagen will be attending one of the days to pick up water monitoring supplies and get training for the Long Lake monitoring point.
- b. The agenda for the 2015 Chairperson's Breakfast was reviewed (attachment 3). Discussion ensued and it was moved, seconded and passed to amend the agenda to include a request the Chairperson's to distribute the membership drive letter to non-association members in their neighborhoods when distributing the Who's Hoo.
- c. The agenda for the 2015 Annual meeting was reviewed (attachment 4). A lengthy discussion ensued regarding a request from an Association member to pass a resolution regarding ski hours actions by the Board. It was moved, seconded and approved to add the following resolution to the agenda:

"Resolved, that the Members of the Waupaca Chain O' Lakes Association do hereby agree than any action or effort by the Association or its Board of Directors that would involve changing the current ski hours at the Waupaca Chain O' Lakes would first require an affirmative vote of a majority of the Members at the Association's Annual Meeting. "
- d. Jed DeYoung will make adjustments to the annual budget correcting the Chamber of Commerce costs. Discussion ensued about any other additions/corrections that may be necessary, it was also decided to add \$1500.00 to the budget for potential contributions to the Lake District (see Lake District Report). It was moved, seconded and approved to make these two changes.

- e. Nominations for 2015/2016 Board of Directors – The following Board of Director’s terms expire this year; Bob Underberg, Maryann Jenner, Scott Panzenhagen, Joe Udoni and Jack Fulcher. We also have two additional nominees, Susan Gastra and Harold Steibs. Bob Underberg and Kay Ellis will put together the ballots to distribute at the annual meeting.
- f. There will be a Board of Directors meeting directly following the annual meeting. Election of new officers will take place at that time. This meeting needs to start promptly once the annual meeting is completed.

GOOD OF THE ORDER: No additional items discussed.

President Bob Underberg adjourned the meeting.

Respectfully submitted,
Maryann Jenner, Secretary

**Resolution of Support for
The Central Sands Water Action Coalition**

We, the directors of _____ (name of group), support the formation and operation of the Central Sands Water Action Coalition.

The Coalition's mission is to advocate for the protection and sustainable use of ground and surface waters of the Central Sands – the area comprised of parts of Waushara, Portage, Adams, Marquette, Wood and Waupaca counties and containing rich quantities of groundwater and scores of streams and lakes.

As an organizational member of the Coalition, our group pledges the following:

- Designate one member to represent our group and its interests in Coalition strategy meetings and other Coalition functions requiring each member group's input;
 - Participate in Coalition functions where practical (e.g. meetings, events);
 - Respond to requests by the Coalition for individual group actions and decisions on behalf of the Coalition;
-
- Entrust and delegate authority to the Coalition's steering committee to develop strategies and positions that comply with the coalition's mission and advance the protection of waters in the Central Sands;
 - Abide by the provisions of the Coalition outlined in the CSWAC Memorandum of Understanding.

Resolved by a vote of the Board of Directors of this organization _____, (day and date), 2013

(Board Chair or other organizational signatory)

Attachment 2

WAUPACA CHAIN O'LAKES ASSOCIATION
FINANCIAL STATEMENT
JUNE 1, 2014-MARCH 31, 2015

CHECKING ACCOUNT BALANCE - JUNE 1, 2014	\$19,528.19		
REVENUE			
2014-15 MEMBERSHIP			
TOTAL MEMBERSHIP DUES	\$14,102.00		
INTEREST EARNED	\$2.95		
HISTORY COMMITTEE - Book/DVD SALES	\$235.00		
TOTAL RECEIPTS	\$14,339.95		
TOTAL CASH AVAILABLE	\$33,868.14	2014-15	Actual
		<u>Budget</u>	<u>B/(W) Than</u>
			<u>Budget</u>
DISBURSEMENTS			
EXECUTIVE SECRETARY'S FEE	\$3,000.00	\$6,000.00	\$3,000.00
ROAD/LAKE SIGNS MAINTENANCE/REPLACEMENT	\$1,257.86	\$1,200.00	-\$57.86
NEWSLETTER/MEMBERSHIP FORMS	\$2,031.34	\$1,921.00	-\$110.34
MEMBERSHIP DIRECTORY	\$0.00	\$2,100.00	\$2,100.00
NEIGHBORHOOD CHAIRPERSON'S BREAKFAST	\$0.00	\$950.00	\$950.00
ANNUAL MEETING	\$101.55	\$81.00	-\$20.55
BOARD MEETING EXPENSE/PHOTO COPIES/POSTAGE/ETC	\$0.00	\$100.00	\$100.00
OFFICER'S EXPENSE (POSTAGE, TRAVEL, CONVENTIONS)	\$246.16	\$200.00	-\$46.16
WATER SAFETY (Printing of brochures-rules/regs/etc)	\$914.00	\$800.00	-\$114.00
POST OFFICE BOX RENTAL	\$48.00	\$44.00	-\$4.00
INSURANCE-LIABILITY	\$1,208.00	\$1,208.00	\$0.00
WISCONSIN ASSOCIATION OF LAKES MEMBERSHIP	\$330.00	\$330.00	\$0.00
WAUPACA AREA CHAMBER OF COMMERCE MEMBERSHIP	\$275.00	\$160.00	-\$115.00
CHAIN SKIERS	\$500.00	\$500.00	\$0.00
WEB SITE DEVELOPMENT	\$0.00	\$300.00	\$300.00
MISC EXPENSE	\$0.00	\$500.00	\$500.00
SCHOLARSHIP PROGRAM	\$1,000.00	\$1,000.00	\$0.00
AUXILIARY POLICE PROGRAM	\$0.00	\$500.00	\$500.00
FARMINGTON HALL TREE	\$0.00	\$300.00	\$300.00
TOTAL DISBURSEMENTS	\$10,911.91	\$18,194.00	\$7,282.09
CHECKING ACCOUNT BALANCE-MAR 31, 2015	\$22,956.23		
CD #27702 24 month 1.00% 5/17/16	\$12,101.88		
CD #27691 24 month 0.95% 7/1/15	\$2,978.36		
TOTAL FARMERS STATE BANK CDs	\$15,080.24		
TOTAL ASSOC FUNDS AVAIL MAR 31, 2015	\$38,036.47		
LESS BALANCE OF (86) 5 YEAR (2012-16)MEMBERSHIPS AVAIL FOR 2014/15	\$1,720.00		
LESS BALANCE OF (72) 5 YEAR (2013-17)MEMBERSHIPS AVAIL FOR 2014/15	\$2,880.00		
LESS BALANCE OF (55) 5 YEAR (2014-18)MEMBERSHIPS AVAIL FOR 2014/15	\$3,300.00		
LESS BALANCE OF (115) 5 YEAR (2015-19)MEMBERSHIPS AVAIL FOR 2014/15	\$9,200.00		
LESS BALANCE OF (21) 5 YEAR (2020+)MEMBERSHIPS AVAIL FOR 2014/15	\$2,100.00		
NET ASSOC FUNDS AVAIL MAR 31, 2015	<u>\$18,836.47</u>		

Attachment 3

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Waupaca Chain O'Lakes Association

NEIGHBORHOOD CHAIRPERSONS APPRECIATION BREAKFAST AGENDA

8:30 AM, Saturday, May 16, 2015, Clearwater Harbor Restaurant

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| 1. | Welcome and Introductions | Bob Underberg |
| 2. | Chairpersons Instructions | Kay Ellis |
| 3. | Boat Landing Volunteers | Bob Ellis |
| 4. | Announcements | Bob Underberg |
| | Association Annual Meeting - June 20 | |
| | Lake District Annual Meeting - August 8 | |
| | <i>Other?</i> | |
| 5. | Open Discussion | |
| 6. | Adjournment | |

Attachment 4

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Waupaca Chain O'Lakes Association
ANNUAL MEMBERSHIP MEETING AGENDA
9:00 AM, Saturday, June 20, 2015, Marden Center

1. Welcome, Pledge of Allegiance,
Board Introductions, Chairpersons Recognition Bob Underberg
2. 2014 Annual Meeting Minutes Maryann Jenner
3. Treasurer's Report, Audit Report, 2014-15 Budget Jed DeYoung
4. Executive Secretary's Report,
Election of Board Members, Sign Committee Report Kay Ellis
5. State Representative Presentation Kevin Petersen
6. Water Patrol Report Randy Busch ?
7. Chain O'Lakes Foundation Bob Ellis
8. Clean Boats/Clean Waters Program Bob Ellis
9. Chain Real Estate Update Joe Udoni
10. Association Scholarship Underberg or Prell
11. History Committee Report Mary Ann Wells
Sarah Krueger
- Other committees?*
12. Shoreland Zoning Ordinance Update Bob Underberg
13. Announcements Bob Underberg
Lake District Annual Meeting, August 8
Other?
14. Open Discussion
15. Adjournment